

# CASTELLE

To: Department Of Health And Human Services  
Date: July 1, 2002  
Re: HIPAA Privacy Regulation

Dear Sir/Madam,

This is to inform you that our fax server product (product name: FaxPress) can be configured to meet both the access and storage requirements of HIPAA regulation.

FaxPress can be configured to store outgoing and incoming faxes electronically in a secured network storage device (file server) maintained by the network administrator. Only authorized users with a password can logon and access the fax image files and no faxes would be printed or viewed by any unauthorized person. This meets the access requirement of HIPAA regulation. FaxPress can also be configured to automatically receive and store faxes on a Access or SQL Data Base. This meets the storage requirement of HIPAA regulation.

The Archive Directory of our FaxPress system can be used to archive incoming or outgoing fax jobs. Those fax jobs that are archived in our Archive Directory will have the same security level as jobs in our main job directory. In other words, users would not have access rights to our Archive Directory. The only way to access specific user's Archived jobs is to use our FaxMain utility. You cannot view other users' archived jobs. They can use their Access or SQL Database applications to access the fax job information (date, subject, etc) but not the contents of actual fax jobs. This complies with the controlled access security requirement of HIPAA regulation.

If you have any question on the above, please feel free to contact me.

Sincerely,

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