



FaxPress/TeleForm INSTALL CONFIGURATION

OVERVIEW

Remember these important items about fax server support in TeleForm:

1. Before installing TeleForm, your fax server must be installed and configured correctly.
2. Test your fax server before installing TeleForm to ensure that you can send and receive faxes successfully. If you can't send and receive faxes from the TeleForm workstation, don't install TeleForm.
3. During the TeleForm installation, you will need to enter certain information during install to properly configure your fax server to work with TeleForm.
4. There may be additional steps to perform after you install TeleForm. Such steps are listed in this chapter. The steps you follow depend on what type of fax server you have installed on your system. The following pages provide important information for specific fax servers.

CASTELLE FAXPRESS

If you are upgrading a Castelle system from v5.0 to a later version, remove CPI32.DLL from your root TeleForm directory. This file must be removed before you try to use TeleForm with Castelle 5.2 or later.

1. When installing TeleForm, type the fax server name in the **Server Name** box. This name is case- and spelling-sensitive.
2. Enter the name used to login to the FaxPress server in the **Login Name** box. This name is case- and spelling-sensitive.
3. Enter the password used to login to the FaxPress server in the **Password** box. This name is case- and spelling-sensitive.
4. Select the **Check for Routed Messages** option if you want TeleForm to search for and retrieve all messages routed to the user from the FaxPress server.
5. The **Priority** setting establishes the order in which images received from Castelle will be processed in TeleForm Reader. If you are receiving form images from multiple sources (fax, scan, electronic submissions), you can set the **Priority** for each method differently.
6. Click **Test**.
7. If the **Connection Completed** message appears, your settings are correct. If you get an error message saying that the connection failed, reenter your settings.
8. When your settings are correct, click **OK**.

